



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors October 14, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq.
Eleni Noble Zarbalas, Esq.

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:00am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.)*

- a. **APPROVED:** The Board approved the Minutes from the September 16, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify the Teacher Salary Increase Allocation Plans.
- d. Virtual / International Items
 - i. **APPROVED:** The Board approved the Blended Lab Network Memorandum of Understanding Between Somerset Virtual Academy and Somerset Academy, Inc.
 - ii. **APPROVED:** The Board approved the Virtual Charter School Virtual Instruction Provider Template Agreement for Somerset Virtual Academy VIP and Approval to Execute Template Agreement with Colegiate Preparatory Academy, Inc., International Studies Charter High School, Inc., and Mater Academy, Inc.
- e. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Academy / Somerset Academy Elementary South Campus – Washington, DC
- f. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved to continue to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.
 - ii. Approved to authorize the individual Principals (as board designees) to sign for all state and federal grant forms as they relate to their school.
 - iii. Approved to amend “Exhibit A” of the Charter School Educational Services and Support Agreement to include the following new school(s) which opened this school year:
 - 1. Somerset Academy Avenir #3362
- g. **APPROVED:** The Board approved the District Membership Agreement for Somerset Academy of Carson City (whose address is 6630 Surrey St., Las Vegas, NV 89119), subject to legal review.
- h. **APPROVED:** The Board approved the Subrecipient Agreement (for Somerset CMO), subject to legal review.

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Somerset was awarded as a Cognia System of Distinction
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)

- i. Recent trip to the Vegas schools

- c. ESP Report

- i. Legislative & Facilities (*Julio Robaina*)

- 1. Update (*Including project manager, timeline for completion and budget*)

- a. Somerset Island Prep

- i. **APPROVED:** The Board approved the AIA Agreement with CIVICA for the Somerset Island Prep Annex Project.

- Motion to approve Matt Cox; second by Ana Mendez; motion passed unanimously*

- b. Pensacola Project – opening a private school on the UWF campus in January; Somerset University Preparatory Academy; Somerset to offer grants starting in January in place of the voucher; voucher will be accepted beginning in the Fall.

- i. **APPROVED:** The Board approved to move forward on the opening of Somerset University Preparatory Academy private school in January; further approving the Board Chair the ability to execute necessary agreements with University of West Florida; the Board acknowledges and approves to offer start-up financial assistance.

- Motion to approve by Matt Cox; second by David Concepcion; motion passed unanimously*

- c. Arkansas: Little Rock and Bentonville

- d. Ohio

- e. North Carolina

- f. Indian River

- g. The Olympia project

- h. Other projects

- 2. Jacksonville's Budget - Acquisition of the property.

- 3. Somerset Key

- i. Colegia (*Antonio Roca/Manny Pon*)

- d. Financial Report

- 5. Other Items by Board Members, Staff, or ESP

- a. Health ring update from Somerset Island Prep pilot program.

- 6. **Announcements & Notifications**

- a. Next Board Meeting: November 18th

- 7. **Adjourned Meeting at 12:31pm**

*The minutes were adopted by the Board of Directors at a meeting held on November 18, 2025.